

## Formation activities:

### a) Description

The Program requires completing a set of training activities described in the Memoria, some of which are mandatory. The rest are optional to make it easier for each researcher, together with his/her tutor, to design their own doctoral course according to their line of research, their initial training, their personal and/or professional aspirations, etc. In any case, the minimum number of hours will be 600.

The Comisión Académica annually offers the appropriate number of transversal and specialized activities so that after three years, the doctoral student can obtain the necessary number of hours. In addition to this, the doctoral student may carry out other activities different from those promoted by the Comisión Académica, inside or outside the Universidad de Cádiz, which may be admitted according to the criteria approved by the Comisión. In this way, the Program is very flexible to facilitate the ad hoc design of training activities.

### b) Schema

FORMATION ACTIVITIES	Minimum	Maximum
1. SCIENTIFIC PUBLICATIONS(**)	100	300
2. SPECIALIZED TRAINING COURSES (*)	100	300
3. PUBLIC PRESENTATION OF THE INVESTIGATION PLAN (*)		100
4. ETHICS COURSES OR SEMINARS (*)		50
5. ATTENDANCE TO CONFERENCES, CONFERENCES, COURSES, SEMINARS OR SCIENTIFIC CONGRESSES (**)		50
6. PRESENTATIONS, CONFERENCES OR COMMUNICATIONS AT SCIENTIFIC EVENTS (**)		100
7. PARTICIPATION IN MEETINGS (SEMINARS, CONFERENCES, CONGRESSES, WORKSHOPS, ETC.) OF NOVICE RESEARCHERS (*)		100
8. STAYS IN RESEARCH CENTERS (**)		750
9. LANGUAGE COURSES (**)		150
10. SEMINARS AND TRANSVERSAL COURSES (*)	50	200
<b>TOTALES:</b>		
<b>Obligatory</b>	250	
<b>Optional</b>		2100

(\*) Training activities whose organization is the responsibility of the Doctoral Program.

(\*\*) Training activities whose organization is not the responsibility of the Doctoral Program and that the doctoral student must follow in agreement with his tutor and thesis director, selecting what best serves his specific training.

### **c) Temporary organization of training activities**

The Doctoral Program has established a scheme for organizing training activities by calendar year to better adapt to the enrollment period. The training activities are organized annually to guarantee that the doctoral student has had the opportunity to obtain recognition for all the necessary ones within three years. Other activities that may be convenient for their training must be carried out outside the organizational scope of the Commission, such as attendance and participation in congresses, stays in research centres, publications, etc. The same annual scheme is useful and more feasible for part-time doctoral students (5 years).

To this end, a 50-hour methodology course is organized annually, three specialized courses (20 hours each), several seminars for new researchers, the latter by the line of research, a 20-hour legal research ethics course, and the public exhibition of the research plans, for doctoral students who have presented them that year and which means recognition of up to 100 hours.

The training mentioned above activities are the responsibility of their organization to the Academic Commission. For this reason, they are repeated annually, changing the contents of the specialization courses and research seminars so that doctoral students can acquire all the training, measured in hours, that makes up the Program, with the possibility of adapting it to his/her profile.

To facilitate face-to-face training activities, mainly considering the interests of international students, many of those are held in groups over 15 to 20 days between January and February of each year. On the other hand, the research seminars are distributed throughout the year for the doctoral students to continue in contact with their mentors and other colleagues since legal research is essentially solitary, and this can negatively impact the student's dedication. These seminars serve to maintain continuity of contact with the doctorate.

The programming is done by calendar year rather than an academic year, considering that the enrollment of students is carried out in December and the budget is also by financial year.

As a guide, an example of a training plan is indicated, valid for a full-time doctoral student, that is, who will have to submit the thesis in 3 years.

EJEMPLO DE PLAN DE FORMACIÓN DE UN DOCTORANDO A TIEMPO COMPLETO					
Año 1		Año 2		Año 3	
Curso de metodología	50	Curso especializado 4	20	Curso especializado 7	20
Curso especializado 1	20	Curso especializado 5	20	Curso especializado 8	20
Curso especializado 2	20	Curso especializado 6	20	Curso especializado 9	20
Curso especializado 3	20	Sem. invest. noveles	3	Sem. invest. noveles	3
Sem. Invest. noveles	3	Exposición plan investigac.	100	Publicación científica	150
Curso de deontología	20	Curso orientac. profesional	5		
Curso orientac. Internación.	5	Estancia de investigación	80		
Curso herramientas informáticas	10	Comunicación congreso	50	DEPÓSITO DE TESIS	

#### d) Control procedure and documentation

The control and documentation of the training activities are carried out through the doctorate management computer platform (<https://posgrado.uca.es/doctor/>). The doctoral student formulates his request and incorporates the supporting documents through it. The Comisión Académica, at least once a month, reviews that the activity has been accepted by the tutor and, where appropriate, by the thesis director, that it is adequate and meets the criteria approved by the Comisión.

The Comisión Académica has approved some *Criteria for evaluating the training activities of the Doctoral Program in Law*, the reading of which is recommended to all doctoral students and professors of the Program.

#### EVALUATION CRITERIA

#### e) Mobility

The *Internationalization Plan of the Doctoral Program in Law* includes action 2.3. Mobility, which is defined as "the displacements of the professors and doctoral students of the Doctoral Program in Law to other research centres located abroad, and the participation or attendance at scientific events of an international nature".

Information on this mobility can be found on the EDUCA website, where the various calls are inserted.

Information can also be obtained in the *Plan of encouragement and support for research and transfer*, especially in the so-called PILLAR I. UNDERGRADUATE, POSTGRADUATE AND DOCTORAL STUDENTS.

It is convenient for the doctoral student to attend the international orientation course for doctoral studies, organized annually by the Comisión Académica as a training activity.

Furthermore, the respective tutors and thesis directors may provide information of interest.