

Process for the application and granting of the mention of "International Ph.D."

In application of article 35 of the *Regulation UCA/CG06/2012, which regulates the organization of Ph.D. studies at the University of Cadiz* (BOUCA No. 147 of 23-07-2012); the following procedure is established for the application and granting of the mention of International Ph.D.:

APPLICATION FOR AUTHORIZATION TO STAY ABROAD (APPENDIX I)

During the training period required to obtain a Ph.D. Degree, Ph.D. students must spend a minimum of three months outside Spain, in prestigious higher education institutions or research centers, studying or carrying out research work related to their Ph.D. thesis.

The stay may be continuous or interrupted (in periods of no less than one month) in one or more of the above-mentioned centers or institutions.

In the case of international students, stays carried out at the University in which they completed their undergraduate or postgraduate studies or those to which they are linked, will not be considered.

Before carrying out the stay, the Ph.D. student must present, with the approval of the thesis director(s), the request for authorization of the visit to the Academic Committee of the Ph.D. program, which will decide.

Once the request for the stay has been resolved favorably, the Academic Committee of the Ph.D. program will communicate the authorization to carry out the visit to the Ph.D. student and the director(s) of the thesis. Once its completion has been accredited, it will be incorporated into the Document of Activities of the Ph.D. Candidate.

APPLICATION FOR ADMISSION TO THE PH.D. THESIS PROCEDURE WITH THE MENTION OF "INTERNATIONAL PH.D."

(APPENDIX II)

Once the deposit of the Ph.D. thesis has been made and before the appointment of the thesis board is approved, the Ph.D. student must submit to the Academic Committee of the Ph.D. program the application for admission to the procedure of his thesis with the mention of "International Ph.D.," enclosing the following documentation

- Accreditation of the completion of the stay, issued by the head of the team or research group of the organization where it was carried out.

- The reports (Annex III) of at least two expert doctors belonging to a non-Spanish higher education institution or research institute.

In those cases in which the Academic Committee of the Ph.D. program accepts the application, the Committee will send, along with the rest of the documentation for the defense of the thesis, the certificate accrediting this to the secretary of the thesis committee.

The thesis committee

At least one expert doctor belonging to a non-Spanish higher education institution or research center, and different from the person responsible for the stay, must be part of the thesis panel.

LANGUAGE OF WRITING AND DEFENSE OF THE PH.D. THESIS

Part of the thesis, at least the summary and conclusions, should be written and presented in one of the usual languages for scientific communication, other than any of the official languages of Spain. This requirement does not apply when the stays, reports, and experts come from Spanish-speaking countries.

After the act of defense of the thesis, the secretary of the tribunal will certify, according to the model provided in **Annex IV**, the fulfillment of the following requirements:

- That the tribunal has been constituted with at least one member belonging to a higher education or research institute of another country.
- If applicable, that the defense of the thesis has been partially carried out in one of the common languages for scientific communication in its field of knowledge, different from any of the official languages in Spain, or in its absence that the stays, as well as the reports and experts involved in the development of the thesis all, correspond to Spanish-speaking countries.

ACCREDITATION OF THE MENTION OF "INTERNATIONAL PH.D.":

- After receiving the thesis documentation, the President of the Academic Committee of the Ph.D. program will issue a certificate in which the mention of "International Ph.D." will be notified and in which the fulfillment of the requirements foreseen in the art. Thirty-five of the Regulation UCA/CG06/2012 will be stated.
- The international Ph.D. will be accredited by mentioning it in the supplementary certificate of the degree and on the obverse of the Ph.D. degree.

APPENDIX I

APPLICATION FOR PERMISSION TO STAY ABROAD
FOR THE PURPOSE OF OBTAINING **THE MENTION OF INTERNATIONAL PHD**
(PHD STUDIES REGULATED BY R.D. 99/2011)

MR./MS.

PHD STUDENT

IN THE PROCESS OF PREPARING HIS PHD THESIS:

OPERATED BY

REQUESTS: AUTHORIZATION TO CARRY OUT ABROAD THE STAY(S) SPECIFIED BELOW, WHILE STUDYING OR DOING RESEARCH WORK RELATED TO YOUR PHD THESIS, FOR THE PURPOSE OF FULFILLING THE REQUIREMENTS FOR OBTAINING THE MENTION OF "INTERNATIONAL PHD":

INSTITUTION/CENTRE (COUNTRY) WHERE THE STAY TAKES PLACE	RESPONSIBLE	DATES

Cádiz, _____

Signature.: _____

Vº Bº The Director/s of the Thesis

Signature.: _____

Signature: _____

MR. PRESIDENT OF THE ACADEMIC COMMISSION OF THE PHD PROGRAM

Appendix II

APPLICATION FOR MENTION OF "INTERNATIONAL PHD"

(PHD STUDIES REGULATED BY R.D. 99/2011)

SURNAME _____ NAME _____

ID/PASSPORT _____ EMAIL ADDRESS _____

ENROLLED IN THE PHD PROGRAM _____

IN ACCORDANCE WITH THE PROVISIONS OF ART. 35 OF THE REGULATION UCA/CG06/2012, WHICH REGULATES THE ORGANIZATION OF PHD STUDIES AT THE UNIVERSITY OF CADIZ (BOUCA No. 147 OF 07/12), REQUESTS ADMISSION TO PROCEDURE WITH MENTION OF "**INTERNATIONAL PHD**" OF HIS PHD THESIS ENTITLED:

TO WHICH END I AM ENCLOSING THE FOLLOWING DOCUMENTATION:

<input type="checkbox"/>	CERTIFICATION OF THE STAY OF AT LEAST THREE MONTHS OUTSIDE OF SPAIN IN A HIGHER EDUCATION INSTITUTION OR RESEARCH CENTRE, STUDYING OR CARRYING OUT RESEARCH WORK RELATED TO THE PHD THESIS. THE STAY MUST HAVE BEEN CARRIED OUT DURING THE TRAINING PERIOD REQUIRED TO OBTAIN THE PHD DEGREE, AND WILL BE ISSUED BY THE HEAD OF THE TEAM OR RESEARCH GROUP OF THE ORGANISATION WHERE IT WAS CARRIED OUT. ¹
<input type="checkbox"/>	FAVOURABLE REPORTS FROM TWO EXPERT PHDs FROM NON-SPANISH HIGHER EDUCATION INSTITUTIONS OR RESEARCH INSTITUTES THESE REPORTS MUST BE REASONED AND DRAWN UP IN ACCORDANCE WITH THE MODEL SET OUT IN ANNEX III.

CADIZ, _____

SIGNATURE. : _____

MR. PRESIDENT OF THE ACADEMIC COMMISSION OF THE PHD PROGRAM

(1) IN THE CASE OF FOREIGN PHD STUDENTS, STAYS AT THE UNIVERSITY WHERE THEY DID THEIR UNDERGRADUATE OR POSTGRADUATE STUDIES OR THOSE TO WHICH THEY ARE ATTACHED WILL NOT BE CONSIDERED.

APPENDIX III

**REASONED REPORT ON THE SUITABILITY OF THE DOCTORAL THESIS
FOR OBTAINING THE DEGREE OF DOCTOR
(DOCTORAL STUDIES REGULATED BY ROYAL DECREE 99/2011)**

DR. MR. /MS^a: _____

POSITION/PROFESSIONAL CATEGORY: _____

INSTITUTION/CENTER: _____

COUNTRY: _____

THESIS TITLE:

DOCTORAL CANDIDATE:

1. **JUSTIFICATION FOR THE INNOVATIVE NATURE OF THE TOPIC OF STUDY**

2. **ADEQUACY OF THE METHODOLOGY USED OR PROPOSED ALTERNATIVES**

3. **DEGREE OF CLARITY IN THE PRESENTATION OF THE RESULTS OBTAINED AND THEIR ANALYSIS**

4. **CRITICAL ANALYSIS OF THE CONCLUSIONS OF THE STUDY**

5. **OBSERVATION OF THE CORRECT CHOICE AND CITATION OF THE BIBLIOGRAPHY**

6. **CONCLUSION ON THE SUITABILITY OF THE THESIS TO OBTAIN THE DEGREE OF DOCTOR**

IS SUITABLE

IS NOT SUITABLE

Date

Signature: _____